

# PTO Board Meeting September 26, 2017 at 6:30 in the Learning Commons

## MEETING CALLED TO ORDER AT 6:35

- I. Approve Minutes from 8/29  
**Amber R. motioned to approve, Brandi S. seconded the motion.**
- II. Treasurers Report and presentation of the 2017-18 Budget (5 min)  
**WWR had just over \$8K profit, exceeding our goal of \$6K – this allows for some flexibility in our spending. Teacher reimbursements are the current largest expenditure. Buzz Book complete and under budget.**
- III. Committee Reports: (5 min each)  
**Fundraising:**
  - a. Wild Wolf Raffle –Christy O’Haire  
**Callanan family donated printing, providing a large cost savings – if you see them, be sure to say thanks! Proceeds are ear marked for basketball hoops and a pavilion to be set near the track. Top selling class (kindergarten) will receive an extra recess.**
  - b. Passive Fundraising: -
    - a. Box Tops – YEARLY GOAL - \$2,000
      - First collection will be October 9-13
      - Grade with the MOST collected get an extra recess

**PLEASE be sure that your Box Tops are not expired. If we decide to send out sheets, all on the sheet must be valid or the whole sheet is discarded by BT. Class bringing in the most will get extra recess and possibly a GaGa Ball tourney.**

  - b. Scrips – Marie Nelson  
**Board will decide if we want to use the online payment system (PrestoPay). Scrips will take a fee of \$0.15 per order to use the system for the buyer. Examples of available GCs (see attached) were distributed. An \$8.50 charge to receive physical gift cards to the school will be charged. Checking on delivery/processing time to be sure we have enough time to place order and deliver cards. Thinking we will do an order before Thanksgiving for Black Friday shopping and one again just prior to Christmas.**
  - c. Coke Rewards  
**No limit, everyone can sign up and donate points directly to JWE. You can also send your codes in to the school and we can enter them for you.**
  - d. Dine to Donate – Texas Roadhouse- November 9  
**Great kickback is provided by TRH. You can eat in or do curbside pick-up, sheets will come home to show waitstaff.**
  - c. Spirit Wear – Juli Sasser
    - i. Sales ended September 8 – order put out on September 11
    - ii. 123 shirts ordered, 3 cinch sacs, 11 water bottles, 1 bundle
      - a. Most ordered (3/4 zip Navy with gold (18), ¼ silver with navy (14), baseball tee (14))
    - iii. Winter Sales – November

**Spirit Wear comes in very soon and will be distributed via students. Anyone who would like to help can contact Juli at [4sassers@gmail.com](mailto:4sassers@gmail.com). November order will be placed in time to receive items for Christmas.**

### **Events**

- d. All School Movie Night – The Boss Baby – Friday, September 29 in the gym. 6:15-8:30
  - i. Doors open at 6:15. Volunteers need to be here at 6 pm
  - ii. FREE event – Donations accepted for The Crisis Nursery  
Wish List - <http://crisisnurserykids.org/get-involved/wish-list>

**Popcorn and cotton candy will be available for purchase – water free with purchase.**

- e. Room Parent Coordinator – Malinda Hall
- i. All head room parents have been contacted. If you have any questions, please contact Malinda at [jwelementarypto@gmail.com](mailto:jwelementarypto@gmail.com)
    - a. Room parent meeting – Thursday, September 28 (optional)
    - b. Halloween/Fall Party – Friday Oct 31
      - Kindergarten from 12:45 – 1:45 pm
      - First Grade from 1:15 – 2:15 pm
      - Second Grade from 2:30 – 3:30 pm
      - Third Grade from 2:30 – 3:30 pm
      - Fourth Grade from 2:30 – 3:30 pm
      - Fifth Grade from 2:30 – 3:30 pm
      - Preschool from 2:30-3:30 pm

**School is trying to stay away from additional food at parties. Malinda is holding a short meeting for room parents on 9/28 concerning rules for parties.**

- f. Trunk or Treat – Brandi Smith and Michelle Lyons
- i. Friday October 27 6:30-8:00 JWE front parking lot
  - ii. LATE FEE starts after Oct 11

**Lots of forms in, SUG being formed for help; will be sent out after teacher luncheon.**

**We do not have lights for lot, photo booth will be available again, trunkers can order CFA or PJ pizza.**

**Event is rain or shine.**

- g. Santa Breakfast/Holiday Bazaar – Mindi Wilson
- i. Saturday December 2, 2017 Breakfast- 8:30-11:30, Bazaar – 8 am – noon
  - ii. Status Update:
    - a. 64 confirmed vendors
    - b. Need a Santa
    - c. Next meeting – October 30, 6PM

**Committee is working on raffle/pick a prize options (LeaAnne C.). Next steps are contacting Boy Scouts and area high schools for extra hands. A member is assisting with booth placement/arrangement and we are looking for someone to volunteer to take on the kids craft.**

- h. Staff Appreciation:
- i. Staff Luncheon coordinator – Valerie Goldkamp
    - Next Luncheon – Friday October 13 for Chili/Cornbread.
    - Following dates are scheduled for Staff Luncheons: –Friday October 13 (Chili/Cornbread), Friday December 15 (Red & White pasta), Friday January 26 (Fiesta/Taco Bar), Friday March 23 (Spring/Garden/Salad Bar), Friday May 4 (Luau theme)
  - ii. Teacher/Staff Appreciation gift coordinator – Shannon McCarthy
    - a. Quarter appreciation gifts
    - b. **Need a printer** for end of the year gifts

**1<sup>st</sup> quarter gifts to be completed this weekend. Shannon got a great deal on Thank You cards as a gift (possibly end of year?). Money out is less than \$100 so far. Mr. Shaw suggested the FH print shop, need to check dimensions.**

- i. Bingo – Cheryl Ranum
- i. Scheduled for Friday January 19
  - ii. Please email PTO at [jwelementarypto@gmail.com](mailto:jwelementarypto@gmail.com) if you are interested in helping out with Bingo Night

**Cheryl to send email to prospective committee members to get things started.**

- j. Trivia Night (Adults only) – **COORDINATOR NEEDED**
- i. Saturday March 3 from 7-11 at ICD

**Responsibilities of coordinator/committee members were discussed.**

**Communication:**

k. Buzz Book – Laura Kempfer

**Distributed books to the oldest member of the family. Beth A. helped transition Laura K. into leading this effort and Beth will not be at JWE next year. Laura is looking for a partner for the 2018-2019 Buzz Book.**

l. FHSD 5 year plan meetings – September 28 (7-9 pm @ Howell), October 3 (7-9 @ North High), October 4 (6:30-8:30 @ Central)

IV. Old Business: PTO Board

V. New Business: PTO Board

**Rock N' Jump fundraiser will be held again in February 2018. Brandi S. will help coordinate.**

VI. Principal's Message – Mr. Joe Shaw

**A safety meeting was held with district coordinator, admin received 4E training for intruders and teachets can also be trained in the near future. Cottleville stated the building did very well.**

**Ways to slow people down at circle drive were discussed. PLEASE slow down in the school lot and obey arrows so flow of traffic is correct and at an appropriate speed.**

**Need a new cone cart and cones. Mr. Shaw's set was stolen.**

VII. Ending/Closing of meeting

Communication Campaign – PTO will no longer send home papers unless absolutely necessary. Our primary means of communication will be FACEBOOK, EMAIL, REMIND.COM, ENEWS, PEACHJAR, & our WEBSITE [jwepto.org](http://jwepto.org)

**\*\*Please visit our website for the most up to date information \*\* Please "Like" our Facebook posts, so the posts will show in your feed more often \*\*Be sure you "Like" our page, as well \*\*If you aren't receiving Enews or PeachJar fliers, please contact the main office to be included**

**Meeting Adjourned 7:42**